

**Purchase Cell, O/o Comptroller**  
**GURU ANGAD DEV VETERINARY AND ANIMAL SCIENCES UNIVERSITY**  
**Ferozepur Road, Ludhiana- 141004 – Punjab (India)**  
**Email : officepurchasecell@gmail.com, Phone 0161-2553353**

**DETAILED NOTICE INVITING e-TENDER (DNIT)**

Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana invites e-tenders through the website <https://eproc.punjab.gov.in> under two bid systems from eligible and qualified bidders (Manufacturer/Sole Selling Agent/Distributor/Authorized Dealer) for the supply of the following items, as per the required specification with full terms & conditions.

**Details of required item(s):-**

| Sr No | Name of required item(s)                                                                                                                                                                                                                     | Quantity                            | Name of indenting department/ place of delivery /installation of item(s)                                                  |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| 1.    | <b>Service of Microsatellite Genotyping Sequencing Services as follows :-</b><br><b>I) Microsatellite Genotyping Sequencing Services</b><br><b>II) Labelled Primers</b><br>Complete as per required specifications with accessories (If any) | <b>9 Nos.</b><br><br><b>20 Nos.</b> | Dean, College of Animal Biotechnology, Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana - 141004 (Punjab) |

**CRITICAL DATE SHEET**

|                                                                                                                                                                                                                                                                               |                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| <b>eTender Reference No.</b>                                                                                                                                                                                                                                                  | PC/2022-23/885 dated 21/09/2022                                                                 |
| <b>eTender ID No.</b>                                                                                                                                                                                                                                                         | 2022_DAH_90363_1                                                                                |
| <b>Last Date &amp; time for submission of online Bid</b><br><b>NOTE: If the bidders using Net Banking Service of banks other than SBI are advised to must deposit online Fees in advance at least (3) three working days prior to the last date of submission of the Bid.</b> | <b>12-10-2022 upto 02.00 pm</b>                                                                 |
| <b>Date &amp; time for opening of technical Bid</b><br><b>NOTE: If sufficient bids are not received within stipulated time, tender may be extended/ re-tendered or opened with new date &amp; time as per the recommendations of sub purchase committee.</b>                  | <b>13-10-2022 at 11.00 am</b>                                                                   |
| <b>Contact person for required item(s) related any enquiry</b>                                                                                                                                                                                                                | Dr. C.S Mukhopadhyay , M- 9779541452,<br>Email Id- csmbioinfo@gmail.com,<br>deancoabt@gmail.com |

| <b><u>DETAILS OF FEES</u></b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                    |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Sr No.</b>                 | <b>Details</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Amount (Rs)</b> |
| 1                             | <b>Tender Fees (Non-refundable)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>1,000/-</b>     |
| 2                             | <b>Earnest Money Deposit (EMD) (Refundable)</b><br>The EMD will be returned to the unsuccessful bidders automatically by the State Public Portal i.e. <a href="http://eproc.punjab.gov.in">http://eproc.punjab.gov.in</a> .<br><b>Note:</b> Earnest Money Deposit (EMD) of successful bidder will be refunded only after receiving the satisfactory report from the inspection committee of the concerned department/college as per the tender terms and conditions, and guidelines laid down in the Purchase Procedure of Guru Angad Dev Veterinary and Animal Sciences University. | <b>14,000/-</b>    |
| 3                             | <b>Total Processing Fee including GST @ 18% (in INR)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>815/-</b>       |

**Exempted from the payment of Bid Security (Earnest Money Deposit):**

i) As per Rule 170 of General Financial Rules (GFRs) 2017, the units registered with Micro and Small Enterprises (MSEs) or are registered with Central Purchase Organisation or the concerned Ministry or Department as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) (as per Rule 1.10.4 of Manual for Procurement of Goods 2017) shall be exempted from the payment of Bid Security (Earnest Money Deposit).

ii) In such case, copy of the certificate showing registration with the above mentioned institutions (indicating the terminal validity date of their registration) for the item tendered (as manufacture of the bidding item(s)) to be uploaded in Cover-I of the e-tender in PDF format.

iii) If firm gets exemption for depositing Bid Security (Earnest Money Deposit) by providing wrong certificate OR certificate without terminal validity date of their registration OR not being a manufacture of tendered items, the bid shall not be accepted and also bid of the firm shall be cancelled at any stage of tender, if found wrong submission of certificate.

**Important Note:-**

1. The e-Tender of Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana appeared/listed on website <https://eproc.punjab.gov.in> under Organisation "Department of Animal Husbandry" and Division "Purchase Cell". For details logon to [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) and [https://gadvasu.in/tender\\_notice](https://gadvasu.in/tender_notice). Any corrigendum(s) will be published on above websites only.

2. The interested bidders are advised to submit/upload their bids/documents well in advance before closing date/time to avoid any problem at the later stage.

3. The bidders using Net Banking Service of banks other than SBI are advised to submit their EMD and other fees (if any) in advance at least (3) three working days prior to the last date of submission of the Bid.

4. At the time of Technical Evaluation of Technical Bids, the sub purchase committee may ask all/any bidder(s) to submit the hard copy of any document or any additional documents or show presentation/demo of product or any query (If required) for verification/approval of Technical bids.

5. Financial Bids will be opened only of those tenderers, who qualify and are found suitable during the processing of Evaluation of Technical Bids. Financial Bids will be opened after receiving Technical Evaluation report from the concerned sub purchase committee.

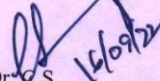
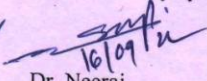
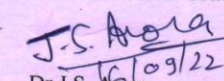
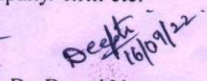

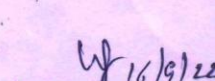
**Detailed specifications of the required item(s):-**

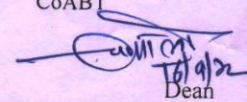
**College of Animal Biotechnology  
Guru Angad Dev Veterinary and Animal Sciences University  
Ludhiana – 141004**

Technical Specification for the purchase/ hiring/ service of Microsatellite Genotyping Sequencing Services

| SN | Item                                                 | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Qty                                                                |
|----|------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 1  | <b>Microsatellite Genotyping Sequencing Services</b> | <ul style="list-style-type: none"> <li>We (the customer) will avail microsatellite genotyping services (simple sequence repeat length polymorphism using 5' Labelled primer of simple sequence repeat primer pair) based on our requirement, from time to time. However, the order of not less than 1200 reaction each sample include 1 sample with 1 primer will be placed for the firm duration of 1 year.</li> <li>Microsatellite genotyping services will be availed for a period of 1 years from the date of placing order, during which the DNA samples will be provided for sequencing services.</li> <li>The service provider will bear the shipment cost, every time the samples are shipped. Utmost care needs to be taken to maintain cold-chain so that the DNA samples are not spoiled.</li> <li>Only DNA samples (of good quality) will be provided to the service provider. The rest of the protocol for length polymorphism sequencing of simple sequence repeats using 5' labeled primer pair to be done by the service provider.</li> <li>The microsatellite genotyping sequencing service provider should provide all the labeled primers (a list of 20 primer-pairs will be provided by the customer), plating, and PCR amplification and sequencing results. We are booking in total 20 primer-pairs. The total number of reactions will be 2592 reactions, comprising of 864 wells due to multiplexing of 3 labeled primers of different product length. That makes upto 9 plates each of 96 wells</li> <li>The microsatellite genotyping sequencing service provider should provide all the 5' labeled primers</li> <li>The genotyping service provider needs to ensure multiplexing of three primers.</li> <li>Primers should be labelled accordingly so that multiplexing of 3 different primer pair can be done in 1 well of 96 well plate.</li> <li>The genotyping service provider needs to ensure multiplexing of three primers.</li> <li>Once the DNA sample will be shipped to sequencing facility, the DNA quality check report should be provided within a week time and results should be provided within two months' time.</li> <li>The results should include genotyping raw data along with chromatogram file, genotype or allelic information (length of both alleles per loci per sample and typing of the same in genotype format) and other relevant files.</li> <li>No sample should be shipped outside the country in any case and no data from samples shall be shared with anyone else.</li> </ul> | 01<br>set of<br>9 plates<br>&<br>01 set<br>of 20<br>primers.<br>CS |

It is certified that the above specifications of Microsatellite Genotyping Sequencing Services with accessories are general specifications and do not favour any specific model/ make/ company/ firm etc.

|                                                                                                              |                                                                                                           |                                                                                                       |                                                                                                          |                                                                                                          |                                                                                                             |
|--------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <br>Dr. C.S. Mukhopadhyay | <br>Dr. Neeraj Kashyap | <br>Dr. J.S. Arora | <br>Dr. Deepti Narang | <br>Mr. Tarsem Singh | <br>Mr. Varinder Kumar |
| Indenter                                                                                                     | Member                                                                                                    | Member                                                                                                | Member                                                                                                   | Nominee of comptroller                                                                                   | Store Keeper, CoABT                                                                                         |

  
Dean  
College of Animal Biotechnology  
GADVASU, Ludhiana.

**College of Animal Biotechnology**  
**Guru Angad Dev Veterinary and Animal Sciences University**  
**Ludhiana - 141004**

Technical Specification for the purchase/ hiring/ service of Labelled Primer

| SN | Item             | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Qty |
|----|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 2  | Labelled Primers | <ul style="list-style-type: none"> <li>The microsatellite genotyping sequencing service provider should provide all the 5' labeled primers</li> <li>A list of 20 primer-pairs will be provided by the customer.</li> <li>The genotyping service provider needs to ensure multiplexing of three suitable primers based on length of product.</li> <li>Primers should be labelled accordingly so that multiplexing of 3 different primer pair can be done in 1 well of 96 well plate.</li> </ul> | 01  |

*Total 20 primer pairs are being ordered*

It is certified that the above specifications of Microsatellite Genotyping Sequencing Services are general specifications and do not favour any specific model/ make/ company/ firm etc.

*[Signature]*  
 Dr. C.S. Mukhopadhyay

Indenter

*[Signature]*  
 Dr. Neeraj Kashyap

Member

*[Signature]*  
 Dr J.S. Arora

Member

*[Signature]*  
 Dr. Deepti Narang

Member

*[Signature]*  
 Mr. Tarsem Singh

Nominee of  
 comptroller

*[Signature]*  
 Mr. Varinder Kumar  
 Store Keeper,  
 CoABT

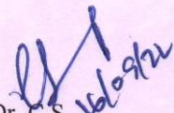
*[Signature]*

Dean  
 College of Animal Biotechnology  
 GADVASU, Ludhiana.

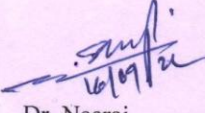
**College of Animal Biotechnology**  
**Guru Angad Dev Veterinary and Animal Sciences University**  
**Ludhiana – 141004**

**Terms & Conditions** for providing service or Microsatellite Genotyping Sequencing Services (simple sequence repeat length polymorphism):

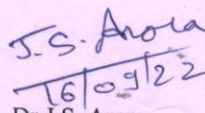
1. **The supplier should certify, on the face of the bill, that “The firm has supplied these materials with maximum discount and the rates charged are not higher than offered to D.G.S.&D. and other Govt. institutes/Universities.**
2. The rates of the items must be quoted with all the terms & conditions and must be FOR GADVASU, Ludhiana destination basis and should include all types of taxes and charges including insurance, custom duty against Custom Duty Exemption Certificate, clearance and transport charges etc , if applicable.
3. Supplier will be responsible for clearing the item from the custom department and deliver the same to the University, if applicable.
4. Rates quoted must be valid upto 2-3 months. In case prices slash down or any other benefit (in form of lesser price/lesser tax/foreign exchange rate etc.) it must be passed on to GADVASU.
5. The University is exempted from the payment of excise duty and the exemption, wherever applicable, will be availed by providing ED Exemption Certificate.
6. The University will pay only Basic Custom Duty and the exemption, wherever applicable, will be availed by providing against Custom Duty Exemption Certificate.
7. Incomplete quotations, without brand name or received after due date/time shall be rejected forthwith.
8. University does not take any responsibility for any postal delay in delivery by Registered/ Speed Post or lost in transit of the quotation.
9. Conditional and unsigned quotation will not be accepted.
10. Delivery period of the items must also be intimated clearly in the quotations, no further correspondence in this regard will be communicated by the University.
11. The quotation shall not contain corrections, erasers and overwriting, it will result in rejection of quotation straightway.
12. The University reserves all the rights to accept or reject any/all quotation(s) and to increase or decrease quantity or configuration of items specified without specifying any reason. No correspondence will be made on this matter.
13. Payment will be done after satisfied results of simple sequence repeat- length polymorphism is verified for the scientific results.
14. Above mentioned Quantities are tentative and can be increased/ decreased to any extent or can be totally omitted according to sanctioned amount & the firm will have no claim on this account.
15. If the date of opening of quotations is declared as Public Holiday then the quotations will be opened on the next working day at the same time. The terms & conditions will remain the same.
16. The standing committee will open quotation of only those firms whose quotation is found to be in order.
17. On the basis of performance, experience and reputation of the distributors/firms/agencies, (i.e. quality of material supply, timely delivery of material etc) the standing committee reserves the rights to reject any or all quotations.
18. The firm should provide the record of service provided to different institute with attached details and contact information (will be verified).
19. The government institute providing simple sequence repeat- length polymorphism will be preferred.
20. In case of any dispute, jurisdiction will be Ludhiana District Courts.
21. **Distributor/dealers debarred by GADVASU (intimated through Memo No. CVU/PC/2015-16/2394-2443 dated 21-08-2015) who have still not cleared by GADVASU is not eligible to quote.**
22. **Any detail regarding the item/material can be obtained from office of the Dean, College of Animal Biotechnology, GADVASU, Ludhiana”**

  
Dr. C.S.  
Mukhopadhyay

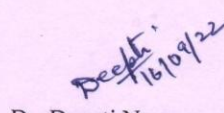
Indenter

  
Dr. Neeraj  
Kashyap

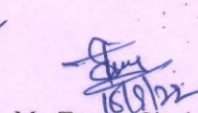
Member

  
Dr J.S. Arora

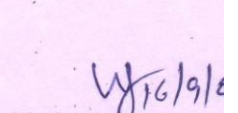
Member

  
Dr. Deepti Narang


Member

  
Mr. Tarsem Singh

Nominee of  
comptroller

  
Mr. Varinder Kumar

Store Keeper,  
CoABT

  
Dean  
College of Animal Biotechnology  
GADVASU, Ludhiana.

## **Guidelines for submission of TECHNICAL BID:**

### **The Technical Bids should contain detail information on the following: -**

- 1) Full Name of the Bidder Firm along with complete address. 2) Bankers Name & Address. 3) GST No.
- 4) PAN/TAN No. 5) Experience in line. 6) Validity of Offer. 7) Lead time/Delivery Period. 8) Payment condition.
- 9) Write-ups, Guaranty/Warranty, AMC details etc. 10) Quality Assurance/Monitoring system followed- Certificates where needed should be attached.

### **The firms are also required to upload copies of the following documents in a single file of .pdf format with Technical Bid:-**

- a) Scanned copy of dully filled Check List.
- b) Scanned copy of Full details of Item(s), sub systems and additional items/accessories to be quoted (i.e. Full name, Model number, Name of Accessories, Manufacture Details, Literatures/brochures/write-ups, Guaranty/Warranty, AMC details etc.) as mentioned in the technical bid.
- c) Scanned copies of Brochure/leaflets/catalogues for equipments should be submitted in the technical bid.
- d) Scanned copy of all document(s) mentioned in the above detailed specification of the required items (if any).
- e) Scanned copy of the Authorization dealer/distributor/stockist certificate issued by Manufacturer.
- f) In case of imported equipment, scanned copy of Manufacturers Authorization Certificate issued by Principal Manufacturer duly verified by the Indian Agent.
- g) Scanned copy of Tender Acceptance letter, Undertaking & non-blacklisting certificate (Annexure-I).
- h) Scanned copy of firm's Registration, PAN Card, GSTIN.
- i) Scanned copy of Latest Income Tax Statement.

## **Guidelines for submission of FINANCIAL BID:**

- (a) The rates including all taxes and all charges should be quoted as per the BOQ uploaded on the SPP Portal. The bidders are advised to download this BOQ.xls as it is and quote their offer/rates in the permitted column and upload the same in the Financial Bid. The Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with GADVASU.
- (b) The bidders are advised to quote price in INR.
- (c) The payment will be made after deducting TDS as per Income Tax/GST/Govt. Rules.
- (d) Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.
- (e) **GADVASU is registered with DSIR and is exempted from Excise Duty & Custom Duty. Hence, CDEC/DSIR will be provided to the firm, if demanded. Rates should be quoted accordingly.**

## **Guidelines for bidders for Registration and Submission of bids:-**

1. For participating in the above e-tender, the contractors shall have to get themselves registered with <http://eproc.punjab.gov.in>. and get user ID & password. Bidders who have not registered with e procurement portal need to get registered by paying the requisite registration fee for e-tender participation and obtain Class 3 Digital Signature Certificate (DSC) which are mandatory to participate in the e-tendering process.
2. Bidders should enroll/register in the e-procurement module of State Public Procurement Portal (SPP Portal) through the website: URL:<http://eproc.punjab.gov.in> for participating in the bidding process. Useful information for Registration of first time bidder and instructions for submitting the online bids on the SPP Portal is available at URL:<http://www.eproc.punjab.gov.in> through its link "Bidder Manual Kit" (<https://eproc.punjab.gov.in/nicgep/app?page=BiddersManualKit&service=page>).
3. Tender Documents can be downloaded from the State Public Procurement Portal URL:<http://eproc.punjab.gov.in>.
4. Any change/corrigendum/extension of opening date in respect of this tender shall be issued through websites [www.gadvasu.in](http://www.gadvasu.in) and [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit these websites for updates. Bidder should also take into account all corrigendum(s) published before submitting the bids online.
5. The bidders are required to submit their bids online on the SPP Portal, using valid Digital Signature Certificates. Bids received only on SPP Portal will be considered, however bids sent through sealed cover/email/post/fax, etc. will be rejected.

6. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender.
7. The date and time fixed for closing of bids will remain unchanged, even if it is declared as a holiday by the Government. GADVASU will not be responsible for any delay in enrolment/registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website URL:<http://eproc.punjab.gov.in> and obtain their Digital Signature Certificate and upload their bids/documents well in advance.
8. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority or the relevant contact person indicated in the tender.
9. For any clarification/difficulty regarding e-tendering Process, please contact on helpdesk (contact us) at e procurement portal of Punjab Government at <https://eproc.punjab.gov.in/nicgep/app>”.

**10. Intimation Regarding Payment of Online Fees :**

*1. The bidders using Net Banking Service of banks other than SBI are advised to submit their EMD and other fees (if any) in advance at least (3) three working days prior to the last date of submission of the Bid.*

*2. The bidders are hereby informed not to close/suspend their Bank Accounts, from which the EMD/Tender Fee/Processing Fee is being paid for respective Tender. In case of any refund issue relating to the respective tender, the Department would not be liable or responsible in anyway.*

**11. Intimation Regarding Payment through NEFT / RTGS Mode** *The bidders are hereby informed that settlement of NEFT / RTGS transaction does not take place on Sundays, 2nd and 4th Saturdays of a Month, and Declared Bank Holidays.*

**General Terms & Conditions / Instructions for bidders:-**

1. The interested, bona fide and reputed dealers/distributors/stockists/manufacturers or Indian agents (on behalf of their foreign principals) may submit online bids for each of the required item(s) along with all requisite documents, Tender Fee, Processing Fee and EMD.
2. Tender shall be accepted only from Manufacturer/Sole Selling Agent/Distributor/Authorized Dealer.
3. **Exempted from the payment of Bid Security (Earnest Money Deposit):** i) As per Rule 170 of General Financial Rules (GFRs) 2017, the units registered with Micro and Small Enterprises (MSEs) or are registered with Central Purchase Organisation or the concerned Ministry or Department as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) (as per Rule 1.10.4 of Manual for Procurement of Goods 2017) shall be exempted from the payment of Bid Security (Earnest Money Deposit).  
 ii) In such case, copy of the certificate showing registration with the above mentioned institutions (indicating the terminal validity date of their registration) for the item tendered (as manufacture of the bidding item(s)) to be uploaded in Cover-I of the e-tender in PDF format.  
 iii) If firm gets exemption for depositing Bid Security (Earnest Money Deposit) by providing wrong certificate OR certificate without terminal validity date of their registration OR not being a manufacture of tendered items, the bid shall not be accepted and also bid of the firm shall be cancelled at any stage of tender, if found wrong submission of certificate.
4. The EMD will be returned to the unsuccessful bidders automatically by the State Public Portal i.e. <http://eproc.punjab.gov.in>.
5. The EMD will be forfeited if the bidder fails to accept the order based on his/her offer/bid or fails to supply the items.
6. The supplier will have to complete the supply of materials within due time from receiving of purchase order. The liquidated charges @1% per week shall be imposed if supply is made after expiry of delivery period subject to maximum 10% of the total value of the order. After 10 weeks order shall stand cancelled. However competent authority of the University has reserves to right to accept the material even after stipulated period without any liquidated charges.
7. The quoted equipment shall be in compliance with the required specifications mentioned in tender and shall be of the latest technology, best quality and high standards. Any optional accessories/ tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
8. If at any later stage any firm is found supplying material of inferior quality than that of their approved sample(s) or not as per specifications, their orders will be cancelled besides forfeiting their security Amount/EMD and the firm will be blacklisted to supply any items to GADVASU in future.
9. The item should be delivered F.O.R. at GADVASU/Research Stations/KVKs/Colleges etc. as mentioned in Tender document and the supplier shall be responsible for any damage during the transit of goods. The FOR price should be inclusive of all incidental charges i.e. freight, forwarding, insurance, etc.
10. The clearing charges from custom house will be borne by the Indian Agent of supplier.

11. All miscellaneous charges on foreign transactions make Form 15A and its subsequent charges on verification by Chartered Accountant would be borne by the bidder.
12. The documents will be provided to the Indian Agent on request by GADVASU.
13. Tenderer shall take into account all costs including installation, commissioning, cartage, etc. for giving delivery of material at site before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
14. The payment will be made after deducting TDS as per Income Tax/GST/Govt. Rules as applicable.
15. Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.
16. Our Institute is registered with DSIR and is exempted from Excise Duty & Custom Duty. Hence, CDEC/DSIR will be provided to the firm, if demanded. Rates should be quoted accordingly.
17. The quantity can be increased/decreased as per the actual requirement.
18. The supplier should give an undertaking that they will be responsible to carry out the preventive maintenance and to repair the equipment during guarantee and post guarantee period.
19. Full details of after sale service offered during the post guarantee period should be furnished along with tender specified.
20. Information of actual users of the equipment in India supported with evidences and performances should be furnished along with tender.
21. If required the working of the equipment must be demonstrated in any place to be specified by the supplier.
22. The supplier shall train to the satisfaction of the purchaser one or two technicians at site/factory for operating, servicing and undertaking minor repairs without extra cost.
23. The bidder is required to furnish the **TENDER ACCEPTANCE LETTER, UNDERTAKING & NON-BLACKLISTING CERTIFICATE** as per **Annexure – I**.
24. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tender stipulate any condition of his own, such conditional tender is liable to be rejected.
25. GADVASU reserves the right to accept/reject any or all the tenders in part/full without assigning any reason thereof.
26. All disputes shall be subject to Ludhiana jurisdiction only.

Place: Ludhiana

Sd/-  
Assistant Store Officer (P)  
Purchase Cell



## Checklist

| Sr.No. | Details                                                                                                                                                                                          |                                                                                                  |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| 1.     | Name and Complete Address of the Firm                                                                                                                                                            |                                                                                                  |
| 2.     | Email Id and Contact number of the bidder                                                                                                                                                        |                                                                                                  |
| 3.     | Permanent Account Number (PAN) No. and GST No. of the Firm                                                                                                                                       |                                                                                                  |
| 4.     | Bank details of the Firm: Bank Name, Branch Address, Account Number., Type of Account (Current/Savings), MICR Number , RTGS/NEFT Code etc.                                                       |                                                                                                  |
| 5.     | Attached scanned copy of the Authorization dealer/distributor/stockist certificate issued by manufacturer<br><b>(Write YES OR NO)</b>                                                            |                                                                                                  |
| 6.     | Attached scanned copies of all other document(s)/ certificate(s) mentioned/required in the DNIT. <b>(Write YES OR NO)</b>                                                                        |                                                                                                  |
| 7.     | Attached scanned copy of Tender Acceptance letter & Undertaking (Annexure-I). <b>(Write YES OR NO)</b>                                                                                           |                                                                                                  |
| 8.     | Attached scanned of firm's Registration, PAN Card, GSTIN.<br><b>(Write YES OR NO)</b>                                                                                                            |                                                                                                  |
| 9.     | Attached scanned copy of Income Tax Statement for the last year. <b>(Write YES OR NO)</b>                                                                                                        |                                                                                                  |
| 10.    | <b>Payment Terms:</b> Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition. | Payment terms are <b>ACCEPTABLE</b> as mentioned in the DETAILED NOTICE INVITING e-TENDER (DNIT) |

Date:

Place:

**Signature of the Bidder  
with Official Seal**

**TENDER ACCEPTANCE LETTER,  
UNDERTAKING & NON-BLACKLISTING CERTIFICATE**

(To be given on firm letter head)

Date:

To,

Assistant Store Officer (P),  
Purchase Cell O/o Comptroller  
Guru Angad Dev Veterinary and Animal Sciences University  
Ludhiana

Tender Reference No: \_\_\_\_\_

Name of the tender/work:- \_\_\_\_\_

Sir,

1. I/we have downloaded the tender documents for the above mentioned Tender/Work from the website(s) [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) as per your advertisement.
2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page **First** to **Last** (including all documents like Annexure(s), schedules(s), etc.) of **DETAILED NOTICE INVITING e-TENDER** which form part of the contract agreement and I/we shall hereby abide the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization has also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender terms and conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.
5. I/we certify that the items/products quoted by our firm comply all required Technical Specifications as mentioned in the DNIT (Detailed Notice Inviting Tender) under 'Detailed Specifications of the required items'.
6. I/we hereby certify that all miscellaneous charges on foreign transactions, make Form 15A and its subsequent charges on verification by Chartered Accountant would be borne by our firm /dealer/distributor.
7. I/we hereby certify that our company/Firm and Manufacturer/Principal Firm have not been **blacklisted/debarred** by any Govt. Department/Public Sector Undertaking/ Research Institution/Statutory body/University in India during the last **Five** years.
8. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

Date:

Place:

**Signature of the Bidder  
with Official Seal**

Name -----

Designation-----