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### Academic Rules for B.V.Sc & A.H. (As per VCI regulations-2016)

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## CHAPTER-I

### ACADEMIC RULES FOR UNDERGRADUATE PROGRAMME(S)

#### PART-A

#### ANNUAL SYSTEM BASED UNDERGRADUATE PROGRAMME

##### Bachelor of Veterinary Science & Animal Husbandry (B.V.Sc. & A.H.)

#### 1 Academic year and Annual Calendar:

- 1.1 The academic year shall ordinarily be from **September to August**. The academic year shall consist of at least 210 instructional days. The academic calendar for each academic year shall be issued by the office of the Registrar during the end of the previous academic year.

#### 2 Admission: Registration for First Professional Year:

- 2.1 Admission shall be made by the Registrar, taking in its' ambit selection after entrance examination and/or counselling/interview (as applicable), payment of the prescribed fee and registration for the first Professional Year.
- 2.2 Admission shall be made in the beginning of the academic year only.
- 2.3 A selected candidate shall pay his/her fee for admission and get himself/herself registered within the prescribed date which normally shall not be later than the working day immediately preceding the date of commencement of classes. However, the Registrar may, on the recommendation of the Dean concerned, permit the late admission of a candidate up to the working day immediately following the expiry of one week from the date of commencement of the classes. Provided that if a student after registration fails to attend the classes without written permission of the Dean for the last seven consecutive calendar days during the **spell of 12 calendar days** commencing from the date of registration, his/her registration shall stand automatically cancelled and the seat vacated by him/her will be filled during the subsequent counselling(s) on merit basis, subject to provisions of the **Academic Rule 2**.
- 2.4 Unauthorized absence from the registration at the time of admission shall be treated as a serious lapse and the seat be declared vacated and will be filled as per rules/criteria during subsequent counselling(s).

#### 3 Registration for subsequent Professional Year(s):

- 3.1 Registration for the subsequent professional year(s) shall be governed by the following schedule:
- Advisement:** On the prescribed date(s) which shall be at least one day prior to the commencement of the classes.
  - Registration without late fee:** On the prescribed date which shall be a day prior to the commencement of the classes.
  - Registration with late fee:** Registration for maximum up to ten days may be allowed to the student(s) with prescribed late fee as available in the University Prospectus.

Provided that the Registrar may, on the recommendation of the Dean concerned, register a student after the last date fixed for registration in each academic year up to the last date for adding a course.

- 3.2 Unauthorized absence from the advisement/registration will be treated as a serious lapse and for this lapse; a late fee will be charged as applicable in Academic Rule 3.1(c). If during the day of registration, a student happens to be outside the University in connection with his/her studies, field work or due to other unavoidable and legitimate circumstances, he/she may be permitted to register himself/herself **in absentia** through his/her advisor by paying requisite fee with the prior approval of the Dean/Principal concerned.

#### 4 **Advisory System:**

Each student shall be assigned to an advisor by the Dean/Principal of the college at the time of the student's registration. The advisor shall help the student in planning the programme of his/her studies. Students are expected to attend meeting(s) of the advisory group regularly and to be constantly in touch with their advisor(s), so that the advisor(s) may monitor their progress and guide them along righteous path. An advisory group meeting within the college shall be fixed on the same day and at the same time, as notified in the time-table.

#### 5 **Course curriculum (As per MSVE - 2016) [Approved in the 43<sup>rd</sup> meeting of Academic Council dated 15.09.2016 vide Item No. AC 43.05]:**

- 5.1 (a) The Veterinary curriculum comprises of following components of study:
- (i) Core Courses
  - (ii) Internship, including Entrepreneurial Training.
- (b) The curriculum shall provide adequate emphasis on cultivating logical and scientific habits of thought, clarity of expression, independence of judgment(s), ability to collect information and to correlate them and develop habits of self-education.
- (c) Medium of instruction shall be English.
- (d) Practical training at the Livestock Farms Complex or Clinical practice shall be organized in small groups of 5-10 students, so that teacher(s) can give personal attention to each student with a view to improve his/her skill and competence in handling of the patient(s) and each practical batch for a course shall preferably be of not more than twenty students.
- (e) Efforts shall be afoot to encourage students to participate in group discussion(s) and seminar(s) to enable them to develop personality, character expression and other abilities, which are paramount for a veterinary graduate to function either in solo practice or as a team member, when he/she begins his/her independent professional career. An appropriate time slot for this activity be provided in the student study time table.

#### 5.2 **Core Courses:**

The academic year-wise distribution of both theory and practical courses comprising of 81 credits (core courses) is summarized below:-

Professional Year	Credits		
	Theory	Practical	Total
First	12	6	18
Second	15	7	22
Third	15	9	24
Fourth*	8	9	17
	<b>50</b>	<b>31</b>	<b>81</b>

\*Comprises of One and a Half years.

- (a) In addition to the core courses above, a student have to successfully complete the Internship including Entrepreneurial Training as specified under part IV (8) (1) of VCI Regulations 2016 for award of degree.
- (b) Remount Veterinary Squadron or National Cadet Corps or Equestrian or National Social Service or Sports, Co-curricular activities for NRIs & Foreign Nationals and games shall be non-credit (0+1) training programmes any of which for all the Professional Years (except fourth) shall be compulsory for the award of B.V.Sc. & A.H. degree. The performance of the students in these registered training programmes shall be assessed and graded as ‘Satisfactory’ or ‘Unsatisfactory’ and student has to obtain ‘Satisfactory’ grading for successful completion of the course requirement(s).
- (c) The Syllabus prescribed under Part IV (11) of VCI Regulations, 2016 is the minimum instructional syllabus and is illustrative of the course content for teaching different courses at the Veterinary College(s) in the country for B.V.Sc. & A.H. degree programme.

Provided that there is scope for flexibility of addition of topic(s) or course(s) in the programme as per need or regional or institutional demand from time to time and such changes shall be non-violative and commensurate to the basic structure, curriculum and infrastructure prescribed in these regulations.

### 5.3 Internship rules:

- (a) Every student shall be required after **passing the fourth Professional examination** to undergo a compulsory rotating internship to the satisfaction of the University for a minimum period of **twelve calendar months**, so as to be eligible for the award of the degree of B.V.Sc. & A.H. and full registration with the Veterinary Council.
- (b) Compulsory rotatory internship shall include a full time training in veterinary and animal husbandry services (including emergencies and night duties, Sundays and holidays) and the intern shall devote whole time to the training and shall not be allowed to accept a whole time or part time appointment, paid or otherwise.
- (c) Internship shall be undertaken only after completion of all credit requirement(s) of veterinary curriculum as well of Non-Credit courses at Rule 5.2 (b) *ibid*.
- (d) The University shall issue a provisional course completion certificate to a student of having passed all the professional examinations and having successfully completed prescribed course work.
- (e) The State or Union Territory Veterinary Council shall grant a provisional registration to the candidate on production of the provisional B.V.Sc. & A.H. course completion certificate and the provisional registration **shall be valid for a minimum period of twelve months and maximum of sixteen months**.

- (f) After provisional registration with the State or Union Territory Veterinary Council, the candidate shall **register for internship of twelve calendar months**.
- (g) Interns shall be actively involved in rendering veterinary service under the supervision of an experienced teacher.
- (h) The intern shall assist the teacher or in-charge in all activities of the units, they are posted in.
- (i) During the period of internship an intern shall be provided accommodation or lodging and paid consolidated remuneration in the form of internship allowance as may be decided by the University/Institution from time to time.
- (j) **Attendance will be compulsory**. The intern shall be **entitled for fifteen days casual leave** and the leave cannot be claimed as a matter of right until and unless the sanctioning authority sanctions it and if an intern willfully remains absent from the training programme even if for part of a day or during off hours duty (including Sundays and holidays), he/she may be treated absent for that day and the candidate shall be required to undergo training for the additional day(s) in lieu of the absence period and **internship allowance shall not be paid for the additional day(s)**.
- (k) The internship programme shall be monitored by a Committee constituted by the respective Dean/Principal of the college comprising of Dean/Principal or Representative or nominee of the Vice-Chancellor, in-charge of Teaching Veterinary Clinical Complex (TVCC), in-charge of Livestock Farm Complex (LFC) and/or Associate Professor (Internship) as member(s) and this Committee shall monitor effective implementation of the internship training programme from time to time and shall be required to inspect the internship programme at different intervals of time randomly.
- (l) In case of **unsatisfactory work** or performance or shortage of attendance or both, the period of compulsory rotating internship shall be **extended by two months** and the student shall be reevaluated. If performance of student is again found unsatisfactory or he/she is unable to secure 50 marks, he/she shall be given one more chance after another two months and if he/she is still found unsatisfactory due to any reason, **the intern has to re-register afresh for internship programme for the entire twelve calendar months including registration with the State or Union Territory Veterinary Council**.
- (m) **Internship allowance** shall be paid only for twelve calendar months and no internship allowance shall be paid for the period of absence or unsatisfactory performance or extended period or re-registration period.
- (n) The compulsory rotating internship shall be in the following areas, namely:
  1. Posting in Veterinary Clinical Complex for Clinical training covering veterinary medicine, surgery and radiology, gynaecology and obstetrics, clinical emergencies, indoor ward care, laboratory diagnosis, ambulatory, hospital management, record keeping etc;
  2. Posting at Veterinary Clinical Complex of Veterinary College of any other state in India with provision of rent free accommodation;
  3. Posting in any four of Zoo or Wild Life Centre(s) or National Park(s), Meat Plant or Abattoir(s), Milk Plant(s), Poultry Farm(s), Field Hospital, Animal Welfare Organization, Vaccine Institute, Remount Veterinary Corps,

- Pharmaceutical, Feed Industry for hands on training in each establishment;
4. Entrepreneurial training and management covering farm routines of cattle and buffalo farms, piggery or rabbitary, sheep and goat farms, and equine or camel unit etc. Poultry production and management covering layer(s) and broiler production, hatchery and chick management and learning farm practices like record keeping and other related activities;
  5. Each intern shall submit a Project Report on completion of entrepreneurial training which is aimed at developing entrepreneurial skill for self-employment and the University or college shall provide interest free loans, technical support and infrastructure for these activities. Inputs, day-to-day work and financial accounting shall be undertaken by the students;
  6. The profits, if any, shall be kept by the students, provided, in case of loss, the respective Dean/Principal of the college through the Entrepreneurial Committee consisting of four faculty members (at least one subject matter specialist) may evaluate the reason(s) of such loss and provide compensation in case it is found that the loss has been inadvertent;
  7. The Incharge or nominee of each posting shall regulate the training of such interns and submit the evaluation report of each intern out of 20 marks which shall be accounted at the time of final evaluation;
  8. The remaining days shall be utilized for the final assessment of interns as prescribed in MSVE regulations-2016, with the objective of having achieved following core competencies namely:
    - (i) restraint of cow, sheep, horse, dog and pig. Haltering, snaring, muzzling, tail switch, bandaging of horse for exercise and stable bandaging;
    - (ii) animal identification, dentition and ageing of animals;
    - (iii) housing layout or requirements of livestock and poultry;
    - (iv) computation of ration of livestock of different breeds and age groups in health and disease;
    - (v) fodder management and interpretation of feed quality evaluation;
    - (vi) physical evaluation of livestock health parameters (auscultation, percussion, recording of temperature, pulse, heart rate, respiration rate etc.);
    - (vii) recording and interpretation of cardiovascular response;
    - (viii) testing of milk and milk products for quality, clean milk production;
    - (ix) carcass quality evaluation (ante-mortem & post-mortem examination);
    - (x) specific diagnostic tests for zoonotic diseases;
    - (xi) sample collection, handling and dispatch of biological materials for laboratory examination;
    - (xii) staining techniques for routine clinico-pathological examinations;
    - (xiii) relating post-mortem lesions to major livestock diseases;
    - (xiv) haematological evaluation (total leukocyte count, differential leukocyte count, haemoglobin, packed cell volume, erythrocyte sedimentation rate etc.) and interpretation;
    - (xv) tests and their interpretation for haemoprotozoan diseases;

- (xvi) body fluids collection, examination and interpretation as an aid to diagnosis;
  - (xvii) urine evaluation procedures and interpretation as indicators for diagnosis of diseases;
  - (xviii) fecal examination-procedures and interpretation;
  - (xix) examination of skin scrapings and interpretation;
  - (xx) interpretation of blood chemistry profile in diseases;
  - (xxi) deworming procedures and doses for different species of animals or birds;
  - (xxii) managing an outbreak of infectious or contagious diseases;
  - (xxiii) approach to diagnosis of a given disease condition;
  - (xxiv) pre-anesthetic administration and induction, maintenance of general anaesthesia and dealing with anaesthetic emergencies;
  - (xxv) local anaesthetic administration;
  - (xxvi) nerve blocks–sites, functional application;
  - (xxvii) suture material, suture pattern and tying knots;
  - (xxviii) common surgical procedures including dehorning, docking, caesarian section, ovariohysterectomy, castration, rumenotomy;
  - (xxix) application of plaster cast or splint for fracture immobilization and other bandaging procedure in large and small animals;
  - (xxx) soundness in horses;
  - (xxxi) rectal examination-palpation of pelvic or abdominal organs in cattle or horses or buffaloes;
  - (xxxii) detection of oestrus, artificial insemination, pregnancy diagnosis;
  - (xxxiii) management of vaginal or uterine prolapse and dystocia;
  - (xxxiv) andrological examination of bull, handling, preservation and evaluation of semen;
  - (xxxv) vaccination procedures, vaccination schedules and vaccine types for different diseases;
  - (xxxvi) handling of radiograph, interpretation of a given radiograph of large and small animals;
  - (xxxvii) client management;
  - (xxxviii) managing a clinical practice, ambulatory van, transporting a sick animal requirements, etc.;
  - (xxxix) dosage regimens of important drugs;
  - (xl) drug administration techniques in different species of animals-oral, parenteral, rectal, intra-peritoneal and intra-uterine;
  - (xli) identification of major livestock or poultry breeds;
  - (xlii) measuring climatic parameters and their interpretation;
  - (xliii) communication technology tools;
- (o) Details of day to day work, posting and duration should be worked out by the Veterinary Colleges as per needs and infrastructure facilities and the activities of interns shall be regulated by an Associate Professor (Internship) posted in Veterinary Clinical Complex and Assistant Professor (Internship and entrepreneurship) Livestock Farm Complex.
- (p) The intern shall have the following functions, responsibilities and duties namely:



- (i) Participation with clinical faculty in the hospital practice.
- (ii) To share the emergency and night duties on rotation in the large and small animal hospitals, including Sundays and holidays.
- (iii) Participation with staff of the place of posting in Veterinary Practice, Production or Technology.
- (iv) Hands-on diagnostic and treatment procedures for hospitalized cases under the supervision of the attending veterinarian.
- (v) To administer primary care to emergency cases and participate in service(s) such as anaesthesia, radiology, ultrasonography, endoscopy, laboratory and diagnostic procedure(s). Medicine, Gynaecology and Surgery rounds shall be held periodically allowing the interns to present cases and participate in topic discussion.
- (q) The training shall be supplemented by fortnightly sessions of clinical conference, farm operation and data analysis, preparation of feasibility reports, project report, campaigns/ discussions in clinical training, farm training and technology.
- (r) The intern shall maintain a log book of day to day work which shall be verified and certified by the supervisor under whom he/she works and in addition, an intern will prepare a brief project report on the basis of his/her case study/case analysis, survey reports etc. and it shall be based on his/her own study during the internship. Such reports can be supervised by more than one teacher, if required and the interns shall present such report(s) in seminar(s) organized for the purpose.
- (s) The assessment of each intern shall be based upon the evaluation of log book or project report, his/her performance report(s) from all the minimum prescribed training postings, entrepreneurial output, clinical case report and their presentation, viva and comprehensive examination in core competence in Veterinary skill through a written test by an Evaluation Committee comprising of the faculty representing the concerned departments appointed by the Dean for this purpose and the distribution of the marks for various components shall be as under:

Log book or Project Report	10 marks
Performance in different posting(s)	20 marks
Entrepreneurial output	20 marks
Case Report(s) or Presentation	10 marks
Written test	30 marks
Viva	10 marks
Total	100 marks

- (t) The minimum pass marks in internship assessment shall be 50 out of 100.
- (u) After successful completion of Internship, the Dean/Principal shall then issue the certificate of satisfactory completion of internship training as prescribed by the Veterinary Council of India.
- (v) A candidate shall become eligible for registration with State or Union Territory Veterinary Council only on the award of the B.V.Sc. & A. H. degree or production of a provisional degree certificate by the University.

- (w) Provided that the Dean of the college, in case the exigent situation requires, will send the case through Academic council for obtaining approval of the Vice-Chancellor for re-orientation of the internship programme, provided such charge shall be non-violative & commensurate to the basic structure, curriculum & instruction prescribed in the VCI regulations-2016.

## 6. Examinations and Evaluation:

- (a) The examination shall be to assess whether the student has been able to achieve a level of competence and for academic assessment, evaluation of practical aspects of the curriculum shall receive much greater emphasis leading to separate examination(s) and requiring the student to secure a minimum of 50% marks, in theory as well as in practical, in each such examination.
- (b) The weightage of theory and practical shall be in the ratio of 60:40 respectively.
- (c) The distribution of marks for objective and subjective questions in each subject shall be in the ratio of 40:60 respectively in annual examinations provided the format of question paper in internal assessment shall be as per the choice of instructor(s).
- (d) The schedule of examination during B.V.Sc. & A.H. course shall consist of internal assessment and annual examinations as detailed below:

Internal Assessment	Course coverage	Max Marks	Weightage %
First	30%	40	10
Second	60%	40	10
Third	90%	40	10
Annual examination (Theory)	Paper-I	100	20
	Paper-II	100	20
Annual examination (Practical)	Paper-I	60	20
	Paper-II	60	20

### 6.1 Internal Examinations:

- (a) The instructor(s) shall conduct the internal assessment theory examinations.
- (b) The examination for Livestock Farm Complex and Veterinary Clinical Complex shall be conducted twice a year i.e. first practical examination be conducted after completion of 50% syllabus and the second on full completion of course. The second exam shall comprise of the entire syllabus.
- (c) At the end-of-academic examination(s) in each course, the list of marks obtained and the incentive marks awarded as per University rules shall be submitted to the Dean, College of Veterinary Science for onward transmission to the Controller of Examinations.
- (d) Incentive marks for participation in sports and extracurricular activities at inter-university/State/National/International level and participation in horse show(s), Republic Day camp are allowed to the students under University rules and shall be awarded in the internal evaluation report for course of respective academic year.
- (e) The makeup examination(s) shall be **permissible only in internal assessment examination.**

If a student misses any of the examination on account of illness or some other

valid reason, he/she may submit petition through his/her advisor and the instructor to the Head of the Department concerned **within three working days** from the completion of the examination. The examination(s) on medical grounds should be allowed in case of hospitalization as certified by the Medical Officer of the University, **as envisaged in rule 7.2.1 (iii) (a)**. If the Head of the Department is satisfied that the student was prevented from appearing in the examination for some valid reasons, he/she may direct the instructor to hold a **special make-up examination** for the student and endorse in the student's personal file. It will be the responsibility of the student to pursue with his/her instructor and have a date fixed for the make-up examination.

The make-up examination shall be **conducted within 5 working days** from the **completion of the missed examination** but under all circumstances before the commencement of the Annual Professional Examination.

## 6.2 Annual Professional Examinations:

- (a) The Annual Professional Examinations in both theory and practical(s) shall be conducted at the end of each professional programme(s) in accordance with the guidelines of Veterinary Council of India, 2016. The Annual Professional Examination shall be got conducted by the Controller of Examinations. The Controller of Examinations in consultation with the Dean, College of Veterinary Science shall appoint a board of examiners, comprising an external examiner for each theory paper for inviting the question papers. The practical examinations shall be conducted by a Board of Examiners consisting of the concerned Head of Department, teacher(s) and a representative of the Dean/Principal of the college.
- (b) The examining body may appoint a single moderator or a board of moderators (not exceeding three in number) to review the question paper(s) on the day of examination after those have been distributed. Any correction(s), if required will be conveyed to the examinees and any discrepancy in the question paper in respect of syllabus noticed will be conveyed to the Controller of Examinations in a written report.
- (c) The evaluation in the practical shall be based on:
  - (1) day to day practical records/log books/case records/assignments/projects/seminars, etc.
  - (2) dissections/experiments/problem solving/operations/case study etc.
  - (3) viva-voce and or written test paper to evaluate the practical knowledge uniformly as per the subject requirement
  - (4) identification/spotting etc. and
  - (5) any other requirement specific to a subject as decided by the members of the examination board.
- (d) The Annual Professional Examination report(s) for the theory paper will be signed by the external examiner(s), and those for the practical by the internal examiner(s), and will be submitted to the Controller of Examinations.
- (e) **The schedule of examinations shall be adhered to strictly. No re-examination shall be allowed in event(s) of students strike, boycott, walkouts, and medical grounds or what-so-ever may be the reason.**

### 6.3 Distribution of marks and award of credit points:

- (a) The distribution of marks for objective and subjective questions in each course/paper shall be in the **ratio of 40:60**, respectively both in internal and annual examination(s). The method of calculation and recording of grade points shall be according to VCI-Minimum Standards of Veterinary Education (B.V.Sc & A.H.) Regulations.
- (b) The marks obtained in each of internal and annual theory & practical examinations in each course and then paper wise shall be recorded. **If a student obtains in each paper at least 50% marks in theory and practical, separately, the total marks rounded off to one decimal point in each paper shall be recorded.** The aggregate marks obtained in all the papers of each professional examination, shall be used to calculate the **Grade Point Average (GPA)** for that professional examination. The accumulated credit points and accumulated credit hours shall be taken in account for obtaining the Overall Grade Point Average (OGPA) at the end of subsequent professional examinations. **The OGPA may be rounded off up to three decimal places after taking in account the fourth place of decimal.**
- (c) Student failing to obtain at least 50% marks in theory and practical examination, separately in any paper, shall **'Fail'** in that professional examination. In failed cases, the CPA shall not be calculated/recorded until the student has cleared that paper in the compartment examination or is otherwise declared **'Pass'**.

### 6.4 Answer Books:

- (a) The answer-books of internal assessment shall be shown to students and the records of internal assessment as well as that of annual practical examinations shall be submitted to the Controller of Examinations.
- (b) Where an instructor finds that he/she has made a mistake in reporting the marks of the internal examination, he/she shall bring it to the notice of the respective Dean/Principal through the concerned Head of the Department, immediately. The Dean/Principal after going through all the documents and satisfying himself that there has been a genuine mistake, shall write to the Controller of Examinations to record the correction. The request(s) for such correction in the report(s) of internal examination **shall not be accepted under any circumstances after 15 days from the start of next internal examination** and in the report(s) of **final internal examination after the start of the Annual Professional Examinations.**
- (c) The answer books shall be kept by the concerned instructor/Controller of Examinations **for one year following the year** in which the examination has been conducted. After that the answer books may be disposed-off by a committee convened by the Controller of Examinations with representative of the Dean (not below the rank of Associate Professor) and Chairman, Academic Affairs Committee as members, provided that there is no litigation(s) in this regard.

### 6.5 Moderation of Annual Professional Examinations:

- (a) The Controller of Examinations in consultation with the Dean, College of Veterinary Science, Ludhiana shall form a **Committee of three members** consisting of Dean of the College as Chairman and two other teaching faculty members to moderate the results obtained at the Annual Professional Examinations. This Committee shall

review the results for the normal distribution of marks and the percentage of pass or failure.

- (b) Any moderation suggested; shall be uniformly applied to all the students for that paper(s) without altering the merit of the passed candidate(s).
- (c) Any moderation effected; should not involve of enhancing of more than a total of 5 marks in a professional year for a particular candidate, and in no case more than 3 marks in one paper.
- (d) The provision(s) for **Moderation of results shall not apply to Compartment Examination(s)**.
- (e) There shall be no provision for grace marks in any case.

#### 6.6 Scrutiny of answer books of Annual Professional Examinations:

- (a) Since there is no provision(s) of re-evaluation of answer book(s), a student, however, may be allowed to get his/her answer book(s) scrutinized, for which, the student shall have to apply to the Controller of Examinations **within three days after the declaration of result** and after paying the prescribed fee of Rs. 500/- per paper or as applicable from time-to-time. The Controller of Examinations shall arrange the scrutiny of answer book(s) by the Screening Committee.
- (b) Scrutiny shall only be re-totalling of the marks and examining of unmarked question(s), if any.
- (c) The answer book(s) of Annual Professional Examinations shall not be shown to the student under any circumstances.
- (d) In case, the total marks are found to be incorrect on scrutiny, the same will be corrected and the result shall be revised accordingly (even if it is towards lower side). If, however, any question is found to be unchecked by the Examiner, the answer book(s) shall be sent to the Examiner or to the committee **as per clause 6.6 (a)** for doing the needful and the result(s) shall be revised accordingly, if there occurs any change in the marks.
- (e) No representation by the student(s) shall be entertained regarding the outcome of the result after scrutiny.
- (f) In case, a student on the basis of the result of scrutiny becomes eligible for the compartment examination, he/she may apply to the concerned authority to appear in the compartment examination on the announced scheduled date. The scheduled date of the compartment examination shall under no circumstances be changed on this account.

#### 6.7 Compartmental Examinations:

- (a) A student failing in a **maximum of two subjects** only may be allowed to appear in compartment examination for those subject(s) and the compartment examination(s) shall comprise of the annual component of both the theory and practical of the failed subject(s) which shall constitute 40 and 40 per cent weightage, respectively, and the **marks obtained in internal assessment of theory shall be considered for the evaluation of compartment examination(s)**.

- (b) The compartmental examination(s) shall be conducted **within twenty calendar days** of subsequent year registration and if the student fails in the compartmental examination(s), he or she shall be reverted back to the original class and the results of such compartment examination(s) shall be declared **within ten days** after the examination is conducted.

#### 6.8 Evaluation – Promotion and Failure, thereof:

- (a) The evaluation of the students shall be based on the overall performance in the internal and the external Annual Professional Examinations with weightage of theory and practical in the ratio of 60:40, respectively. The student(s) shall have to obtain a minimum of 50% marks in theory as well as practical examination(s), for promotion to next higher level programme.
- (b) Promotion or failure of a student in a professional year shall be decided only on the basis of aggregate marks of internal assessment and annual examinations.
- (c) A student shall be promoted to next higher professional class only if he/she has passed in all the papers of his/her class by obtaining at least 50% in theory and practical separately (internal and external combined).
- (d) A student should secure **Overall Grade Point Average (OGPA) of 5.000 out of 10.000** at the end of degree programme to be eligible to get B.V.Sc. & A.H degree.
- (e) A student may also be allowed provisional promotion to next higher class till the declaration of the result of the compartment examination(s). However, this promotion shall be subject to clearance in the compartment examination(s) of that/those paper(s) and shall be provisional. If the student fails in the compartment examination(s), he/she shall stand automatically reverted to the class from where he/she was allowed provisional promotion.
- (f) Failed students may seek re-admission (with the old admission number) by paying prescribed **re-admission fee** and shall have to repeat whole of the professional year **without any exemption/relaxation. However, such student(s) are exempted to repeat a non-credit course in case obtained 'Satisfactory' grade.**
- (g) **A student failing** in the Annual Professional Examination **for three consecutive years** in a professional year of B. V. Sc. & A. H degree programme, shall be finally dropped automatically from the University on account of poor academic performance, except in case of 4<sup>th</sup> Professional year.
- (h) In no case, a student shall be allowed to continue his/her B.V.Sc. & A.H. studies beyond nine academic years (excluding Internship) in Veterinary College.
- (i) The Controller of examinations will submit the results to the Registrar for its timely declaration. Thereafter, it shall be the responsibility of the Controller of Examinations to send the Detailed Marks Cards to the Registrar.

## 7 Graduation Requirements:

### 7.1 General:

The University has prescribed the minimum qualifications for admission to various programmes. But there may be candidates with qualifications similar to but not exactly the same as those mentioned in the minimum qualifications, but still may be considered by the University to be eligible for admission. There may also be student(s) with pre-admission qualifications higher than the minimum prescribed. In all such cases, the pre-admission qualifications will be evaluated by the **Academic Affairs Committee of the respective college**.

### 7.2 Residential Requirements:

The residential requirements for completion of B.V.Sc. and A.H. programme shall be as under:

Programme	Number of Professional year	
	Minimum	Maximum
B.V.Sc.& A.H.	4 ½ years followed by 1 year of internship programme	9 years followed by 1 year of internship programme

- Note:* i) The residential requirement in the University shall include the stay at GADVASU and/or stay at its research stations and such other institutions/research stations with which the University enters into cooperative and collaborative arrangements, and/or a Memorandum of Understanding (MOU) encompassing the same.
- ii) **Period of discontinuation of study shall not be counted** for calculating the maximum time limit of study period.
- iii) If the student fails to complete his/her programme successfully within the maximum time limit prescribed for the programme as above, he/she shall no longer be a student of this University.

#### 7.2.1 Attendance Requirements:

- i. The required condition of attendance shall not be deemed to have been satisfied in respect of the subject, unless the student has ordinarily attended all the scheduled theory and practical classes; however, the minimum requirement of attendance **shall not be less than 75% (including attendance benefit, if any) of the scheduled theory and practical classes**, separately (5% additional relaxation on medical grounds will be given), with additional relaxation of **twenty working days** for R&V Sqn. NCC/NSS/Co-curricular activities. For the course(s) of (0+1) credit, the relaxation shall only be of **seven days**.
- ii. A candidate having attendance below 75% in a paper or course will not be eligible to appear in the annual examination of that paper.
- iii. The percentage of attendance of a student in a course/paper shall be computed on the basis of the total number of theory and practical classes scheduled between the date of the commencement of instruction(s) and date of closing of instruction(s), irrespective of the date of registration. However, for the students who are reverted back owing to failure in the compartment examination(s), the

attendance shall be counted from the date of declaration of result of compartment examination(s) and the date of closing of instructions.

#### **Medical certificate**

- a. Students residing in the University hostels should produce a medical certificate only from the Medical Officer of the University. **Outside certificate** will be accepted only in **emergency situations warranting hospitalization** e.g. sickness while on holidays and/or accidents outside the University campus etc. **Permissible medical leave will be granted only in case of complete bed rest and hospitalization.**
- b. Students having selective/partial attendance will not be granted Medical Leave facility.
- c. Even if a medical certificate from a private practitioner or hospital has been countersigned by the Medical Officer, a University committee will assess the validity of the certificate.
- d. **The attendance requirements in theory/practical classes for any online/offline classes held during exigencies, the natural disasters or any calamities etc., will be decided by the Academic Council.**

### 7.3 **Transfer of credits/migration:**

When a student migrates to this University after having obtained his/her degree, **no migration shall be necessary**. When a student migrates to **this University in the middle of a programme** from any other University, he/she shall be required to furnish a certificate regarding transcript of courses and credits taken in the previous University from the Head of the Institution in which he/she studied first.

When a student migrates to this University from another University in the middle of a programme, transfer of credits will be possible. This will be determined by a committee constituted by the Dean of the college, which will examine the course(s)/subject(s) already studied by the student, the examination passed and the syllabi thereof, **and also conduct a proficiency test, where it may be consider necessary**. The Overall Grade Point Average of the student shall be determined entirely by the course(s) undertaken by him/her in the University and the **credit points achieved there in**.

The students seeking migration should satisfy the following conditions (mentioned in clause 10 of Part IV of the Veterinary Council of India Minimum Standards of Veterinary Education Degree Course – B.V.Sc. & A.H. Regulations,–2016).

#### **Migration/Transfer of Student from one recognized Veterinary College/institution to Another:**

- (i) A student studying in a recognized veterinary college which is included in the 1st schedule of the Act may be allowed to migrate or be transferred to another recognized veterinary college under another or same University.
- (ii) The migration or transfer may be allowed by the University after passing 1<sup>st</sup> year of B.V.Sc. & A.H. degree course **within one month of the start of academic session** of 2<sup>nd</sup> year of the receiving college of the University. In such cases, the incumbent has to apply to the **Registrar within one month after passing 1<sup>st</sup> year B.V.Sc. & A.H. through the Dean/ Associate Dean of the college/institute with his/her No Objection Certificate**. The Registrar may then, admit (on transfer basis) the said



student, after reviewing the position of the college of **student's interest**.

- (iii) The number of students migrating or transferring from one veterinary college to another veterinary college during the period of one academic year will be kept to the **maximum limit of 5 per cent of the intake capacity** of each of the **veterinary colleges in one year**.
- (iv) The cases not covered under sub-regulations (i) to (iii) may be referred to Veterinary Council of India for consideration of merit.
- (v) An intimation about the admission of migrated or transferred students into any veterinary college should be sent to the Veterinary Council of India by the respective college or University.
- (vi) Transfer of student, however, will not be permitted in case of student who has been **expelled by the authority** of the University or constituent or affiliated college as a punishment for an act of misconduct.

#### 7.4 **Normal, Maximum and Minimum Credit Load in an Academic Year:**

All the courses prescribed for the respective Professional Annual Board examinations under the guidelines by Veterinary Council of India shall be mandatorily be registered by all the students of respective professional programme(s).

#### 7.5 **Minimum Grade Point Average Requirement:**

##### 7.5.1 **Requirement of GOOD STANDING for Graduation:**

The minimum Overall Grade Point Average requirement for the B.V.Sc. & A.H. shall be 5.000 (out of 10.000). A student who has achieved this minimum requirement, shall be deemed to be on GOOD STANDING/ PASS.

##### 7.5.2 **Repeating Courses in order to fulfill the Minimum Requirement:**

There shall be **no provision for repeating of courses**. The students will be declared either 'Pass' or 'Fail' but eligible to appear in compartment examination in only two papers of a professional examination. The failed candidates shall repeat the whole professional programme after seeking re-admission, subject to clauses under rule 7.5.4.

##### 7.5.3 **Dropping a student:**

The students who fail to fulfil the requirements as mentioned in rule 6.8 (g) shall be automatically dropped from the University.

##### 7.5.4 **Re-admission of students:**

*A student, with GOOD STANDING who leaves the college under compelling circumstances with the permission of the respective Dean/Principal will be eligible for re-admission. Such a student, may be re-admitted by the Dean/Principal, if he/she seeks re-admission within a period of 1 year (excluding the year in which the student leaves the college) or with the approval of the Academic Council if he/she seeks re-admission within a period of 2 years (excluding the year in which the student leaves the college). Permission for leaving the college must be obtained by the student before the start of the final annual board examination. The **student leaving the college without the prior permission of the Dean/Principal shall not be eligible for re-admission.***

The request for re-admission giving detailed justification for consideration of the competent authority shall be submitted to the Dean/principal at least 2 months before the commencement of professional programme in which the student intends to seek re-admission.

**Note :** Compelling circumstances would mean personal sickness, hospitalization etc. The medical certificate from Senior Medical/Officer, Civil Hospital or University Hospital will be required. After seeking permission to leave the college on permissible grounds, if a student joins **some job or any other course of study, he/she will not be allowed re-admission.**

#### 7.5.5 **Dropping of academic year, discontinuation of study and re-admission:**

A student may drop the current academic year for which he/she has registered, with the permission of the Dean/Principal due to personal sickness (at least for two weeks duration) or any other valid reason. The permission to drop the academic year must be obtained before the start of annual examination. The application should be supported by relevant documents. The medical certificate from the Senior Medical Officer, Civil Hospital or Medical Superintendents of Hospitals recognized by the University or Senior Medical Officer of the University Hospital will be required. Such a student can register for the next academic year with the permission of the Dean/Principal of the college concerned.

### **8 Other Requirements for Graduation:**

#### 8.1 **R&V Sqn. NCC/NCC/NSS/CCA:**

R&V Sqn. NCC/NCC/NSS will be compulsory for all the students except NRIs/OCI/Foreign Nationals, provided, however, that **the Vice-Chancellor may grant exemption from these requirements to Indian nationals on medical grounds.** Applications for such exemptions shall be submitted to the Dean/Principal duly recommended by the Unit Commander/R&V Sqn. NCC Officer and supported by Medical Officer signed by the University Medical Officer/CMO or Assistant Civil Surgeon or by the Director Students Welfare-cum-Estate Officer (for NSS and CCA activities only). NRIs/Foreign Nationals have to opt for a Co-Curricular Activities (CCA) course for successful completion of degree course. The educational tours and R&V camps shall generally be arranged during the academic break.

#### 8.2 **Educational Tours:**

Only one educational tour shall be compulsory for all the students. Every student, in order to qualify for the B.V.Sc & A.H. degree, shall be required to obtain satisfactory grades for this requirement provided, however, that the Dean/Principal of the college may allow the student not to undertake a particular tour on medical grounds or owing to the fact that a student was deputed by the University for attending pre-arranged NCC, CCA, NSS camps or the tournaments or coaching camps organized by the Association of Indian Universities and its subsidiary federations or by the Indian Olympic Association and its subsidiary federations. However, the Dean/Principal of the college may allow an alternate educational tour to such students. Applications for this purpose shall be submitted to the Dean/Principal duly recommended by the advisors concerned and supported by medical certificates signed by the University Medical Officer/ CMO or Assistant Civil Surgeon. The students will,

however, have to go on this alternative educational tour, **subsequently at their own expenses** and obtains ‘S’ grade. If the student obtains ‘US’ grade, after having been on tour, he/she will be given another chance to appear in the make-up tour and earn ‘S’ grade. **The students must obtain ‘S’ grade to qualify for internship.**

## 9 Role of Head of Department and Registrar:

- 9.1 The Head of the Department concerned will ensure that each instructor actually completes the entire courses that he/she has to teach stipulated time slots as per lecture schedule of courses and will send a report to the Dean/Principal, that he/she has satisfied himself/herself about it.
- 9.2 To ensure that requirements for the award of a degree have been completed by a student, the Registrar will keep a record of the courses completed by students.
- 9.3 In all matters relating to admission and the operation of the annual system, the Registrar shall ordinarily act in accordance with recommendations of the Selection Committee or the Dean/Principal concerned. Where however, the Registrar does not agree with such recommendations/ decisions, he shall refer the matter to the Vice-Chancellor whose decision would be final.

## 10 Unfair Means in Academic Examinations:

- 10.1 The Dean/Principal of the respective College in which the student is registered, shall be responsible for dealing with all such cases of use of unfair means in the academic tests and examinations.
- 10.2 The Instructor/Invigilator/Supervisor concerned shall report to the Dean/Principal through the Head of Department/ Centre Superintendent concerned **within two working days** of the occurrence of each case of unfair means with full details of evidence and the explanation of the students, if any.
- 10.3 The Dean/Principal shall take appropriate action and the penalty may be imposed as indicated below:
  - (a) Students found in possession of copying material or found using unfair means during practical examination/internal examination shall be awarded zero marks in all the internal examinations of all the subjects conducted during the Professional year and placed on conduct probation.
  - (b) Students found in possession of copying material or found using unfair means during the Annual Professional Examinations/Compartment Examination(s) shall be deemed to have failed in that professional programme and placed on conduct probation for rest of degree.
  - (c) Students found in possession of copying material or found using unfair means for the second time in any of the examinations, shall be deemed to have failed in that professional programme and he/she shall also stand debarred from pursuing studies in the college/University.
- 10.4 **Impersonation in Examination/Fake Degree Certificates:**
  - (i) The student who is impersonated shall be deemed to have failed in all the courses in the current academic year; and placed on conduct probation for the subsequent one academic year.

- (ii) If a person who impersonates a student in any examination during academic year is a student of the University (i) he/she shall be deemed to have failed in all the courses in the current academic year; and (ii) placed on conduct probation for the subsequent one academic year.
- (iii) If the person who impersonates is not a student of any constituent college of the University, the case may be registered with the police.
- (iv) If impersonation in the Entrance Test/Interview/Counselling or using fake certificate(s) is detected after the admission has been finalized, or after the candidate has registered for the programme, the admission of such candidate **shall be cancelled forthwith** and he/she shall be debarred from seeking admission to any programme of the University, and the case may be **registered with the local police**.
- (v) In all cases of use of unfair means/impersonation in the entrance test, the decision of Superintendent/Assistant Coordinator/Coordinator/Controller of Examinations to expel or disqualify any candidate from the entrance test under the Admission Rules shall be final.
- (vi) If any student of GADVASU impersonates in the entrance test conducted by the University, action will be taken against him/her in the spirit of above rules.

#### 10.5 Appeal for punishment under 10.4:

The aggrieved student may appeal before the Vice-Chancellor against the order of the Dean/Principal **within two weeks** from passing of such orders and decision of the Vice-Chancellor shall be final.

*Note:* If a case of impersonation and/or **using fake certificate(s) to get admission**, comes to notice during subsequent period, necessary disciplinary action will be taken in the spirit of the **above rule for students, wards of employees of the University in case of use fake certificate(s)**, for which action will be taken as per the **University rules and the case also be registered with local police**.

## 11 Other Rules:

### 11.1 Conduct probation:

Any student involved in the violation of rules and regulations of the University or an act of indiscipline, may be placed on conduct probation by the Dean/Principal, as below:

- (a) Placed on conduct probation with respect to all academic activities.

or

- (b) Debarred from any accommodation in the hostel.

or

- (c) Placed both on conduct probation for:
  - (i) academic activities and
  - (ii) debarred from any accommodation in the hostel.

Such student(s) shall not represent the College/University team and shall lose any office that he/ she may be holding in any student organization. If a student, who is on conduct probation or who was on conduct probation on two previous occasions still commits an act of indiscipline, he/she shall be dropped from the rolls of the College.

### 11.2 Maintenance of discipline:

All students are expected to maintain discipline and proper academic atmosphere. The student(s) indulging in an act(s) of indiscipline and misdemeanor, such as taking out processions, holding demonstration in the residential area(s) of the University and threatening the University Officer(s), interfering with the smooth functioning of the University, defacing of University building(s) by writing slogans, disturbing the classes in session, assaulting teachers and students etc., will be liable for the severe disciplinary action.

### 11.3 Regulations regarding rustication and expulsion of student:

- (a) The Dean/Principal of the College shall have the power to expel or rusticate student(s) for sufficient reason(s) including act(s) of indiscipline and/or any misconduct inside or outside the college on the recommendation of College Disciplinary Committee/Director Students' Welfare-cum- Estate Officer.
- (b) Cases of rustication and expulsion shall be reported to the Registrar by the Dean/Principal of the college concerned immediately after rustication or expulsion for registration and notification.
- (c) **The Dean/Principal may revise his/her decision within 15 days of the date of passing of the order of rustication or expulsion.** The revised decision together with reasons shall be communicated to the **Registrar for being placed before the Academic Council.**
- (d) The Registrar shall notify the orders of rustication by putting a notice on the website of the University after the expiry of 15 days period allowed to the Dean concerned for revision of the decision.
- (e) The minimum period of rustication shall be **one professional year** and the maximum period of rustication shall be **two professional years.**
- (f) The student under rustication shall have the option of rejoining the classes during the ensuing academic year after the expiry of the period of rustication.
- (g) It shall be obligatory on the part of the college to readmit a rusticated student if he/she wishes to rejoin after the expiry of the rustication period.
- (h) The name of the rusticated student shall **not be maintained on the rolls** of the college nor shall any **fees be charged during the period of rustication.**
- (i) A student expelled from the college shall not be allowed to seek fresh admission into the same college or into another affiliated/constituent college without sanction of the Academic Council. In no case, such a student shall be allowed to do so before the expiry of two academic years excluding the academic year in which he/she was expelled.
- (j) When facts come to the knowledge of the Vice-Chancellor which makes him think that the order of the Dean/Principal requires revision, the Vice-Chancellor may bring the case to notice of the Academic Council after consideration of which, the decision of the Academic Council shall be final.

### 11.4 Ragging in College/Hostel

Ragging is strictly prohibited in the University premises as well as in the hostels. Any student found indulging in any of the act of ragging, will be strictly dealt with according to the direction(s) issued by the **Hon'ble Supreme Court of India vide order in May 2007 and**

**implemented by the University Grants Commission under Regulations called “UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009” vide No: F.1-16/2007(CPP-II) dated 17th June, 2009.**

The anti-ragging committees and squads constituted at the college level shall keep a check on the incident(s) of ragging. The student(s), if found guilty, may invite punishment up to his/her expulsion from the institute or registration of F.I.R. under the provisions of the Indian Penal Code.